

Longborough Parish Council

Minutes of a meeting of the Parish Council held at 7.30pm on Monday 13th January 2020 at Longborough Village Hall.

Present: Cllrs: S Mathers (Chair), A Driver (Vice Chair), T Howse, (Vice Chair), J McDonagh, R Wheeler and J Marley.

Also present: District Councillor Julian Beale and Parish Clerk, Jenny Walsh. There were 4 members of the public present.

1. Apologies for absence

Apologies were accepted from Cllr Green.

2. Declarations of Interest

There were no Declarations made.

3. Public Participation *The meeting was temporarily suspended to hear representations from the public.*

Mrs Wreay stated that a sealed unit had now been installed for the Plum Tree development and gave thanks to Cllr Beale and all at the Parish Council for their assistance in getting this work completed.

The meeting of the Council then resumed.

4. Approval of minutes: The minutes of the meeting held on 11th November 2019 were agreed unanimously and duly signed by the Chairman.

5. Any Matters Arising: from the last meeting, but not an agenda item (*For information only*)

- i. **Update on CDC grant for youth activities** –The Clerk was pleased to report that a grant of £800 had been awarded and the Council extended their thanks to District Councillor Beale for supporting the project. Two dates for play sessions during the main school summer holidays in 2020 would be provided by Play Gloucestershire as soon as possible.
- ii. **Fencing around the front of a property in Longborough** - Planning procedures were now in place for a retrospective application for the property in question on High Street.

6. County Councillor's Report – Cllr Stowe was not in attendance.

7. Ward Councillor's Report - District Cllr Beale reported on the following matters: Consultation on the proposed CDC budget was now in progress. The Clerk agreed to forward details of the consultation to all councillors. Some properties on the Plum Tree 2 development had now been occupied and monitoring would continue on the scheme. Changes to the CDC refuse collection service would be introduced in March 2020; details were available on the CDC website. Local Councils' networking meetings where councillors could raise their questions to CDC officers, were being organised and Cllr Beale would notify of the dates when confirmed.

8. Correspondence

- i. **Letter from owner of property 'Amberley'**- Ann email report from owner, Mr Lusty, had been circulated to Council. Cllr Beale had visited the site recently and all was now in hand for completion in the next few months. Cllr Wheeler was thanked for being the Council's contact for liaison with the owner on this matter.

9. Finance

- i) **Approval of budget and Precept for 2020-21-** Following discussions, it was agreed unanimously to fix a budget and Precept of £15,540 for the financial year commencing in April 2020.
- ii) **Monthly finance reports** – were received and noted.
- iii) **Approval of payments for December 2019 and January 2020** – The following payments were approved: December :Mrs J Walsh salary (DP), expenses £31.99, HMRC £66, MDH Forestry £108, Fasthosts £5.99. January: Mrs J Walsh salary (DP), expenses £29, HMRC £27.55, Fasthosts £5.99.

10. Planning/Licencing

i) **Planning/Licensing Applications received:**

- 19/04146/TCONR – felling of spruce tree at Elm Tree Cottage, Longborough –Tree Officer to determine
19/04046/FUL- linked rear extension at Frogmore Farmhouse, Stow Rd. – No objections
19/04139/FUL – New gates, piers and boundary wall at The Rectory, GL56 0QF – No objections
19/04749/OUT – erection of 15 dwellings on land west of Davies Rd, Moreton in Marsh- No objections
19/04605/FUL - Installation of new dormer window and alterations to existing at Purslow Cottage, High St – No objections.

ii) **Planning/Licensing Application Decisions:**

There were no decision notices received.

iii) **Planning policy** – Following discussions raised during consideration of the above applications, Cllrs Mathers and Wheeler both expressed concerns regarding the impact on traffic in Longborough if more large housing schemes were approved in neighbouring parishes/towns. It was agreed that consideration of such factors should be included if/when a review of the Parish Plan was carried out.

11. Repairs and maintenance

- i. **War memorial** – The Clerk reported that she had contacted a new stone masons who would undertake to supply a quotation for cleaning and reinstatement of lettering on the memorial. Cllr Driver had also spoken to a local tradesperson who could supply a quotation and it was agreed to consider this matter again when more information had been obtained.

12. Highways

- i. **Highway defects list** –A meeting with GCC Highways had not yet been arranged and it was agreed to now treat this as a matter of urgency.
- ii. **Installation of superfast broadband** – The Chairman reported that work to install new broadband fibre was underway. The installation company, Gigaclear, who would be working in liaison with GCC Highways Department, had agreed to supply a map of the affected areas and an indicative timescale for the works to be completed. A representative from Gigaclear would also be invited to attend the next meeting of the Parish Council.

13. Plum Tree Development- update on foul water system – see item 3. Public Participation.

14. Review of Parish Council Website – referred to private session (see below)

15. Review of Parish Plan

A special meeting of the Parish Council was agreed to be held on Monday 2nd March commencing at 6.30pm for the purposes of receiving a presentation from CPRE on dealing with Parish and Neighbourhood Plans. At the meeting, it was envisaged that Council would reach a decision upon whether a review should be carried out and if so, to confirm arrangements for progressing a scheme.

16. Neighbourhood Watch

The Chairman expressed concerns that there were currently no Neighbourhood Watch Co Ordinators in Longborough. It was agreed to extend an invitation to the local Community Police Team representative, to attend the next Council meeting to discuss the best way forward.

17. Dog fouling

Several complaints had been received from residents concerning various dog fouling issues and the Chairman tabled a report on the existing provision of bins in the village. Following discussion it was agreed that the Clerk investigate the possibility of approval for a new refuse bin that could be used for general litter and dog waste, to be located at The Folly and report back.

18. Draft Policy on Liaison with the Press

A draft policy circulated by the Clerk was approved subject to an alteration to clarify that all enquiries for comments from the Press should be referred to the Clerk in the first instance.

19. **Any other business** (for information only) and requests from Councillors for items for future agenda

There were no items requested other than those already recorded in these Minutes.

**PART TWO
CONFIDENTIAL SESSION**

The Council resolved unanimously to discuss the following two matters in private session due to them being in connection with consideration of contractual arrangements. The public withdrew from the meeting.

PART TWO – CONFIDENTIAL SESSION

PT (i) Review of the Council's website – Following consideration of a confidential report from Cllr Howse, it was agreed unanimously to approve recommendations 11,12, 13 and 14 as set out.

The meeting closed at 9.30pm

Signed

Dated

The next meeting will be on Monday March 2020 at Longborough Village Hall

(A special meeting of the Council to discuss review of the Parish Plan would be held at 6.30pm on Monday 2nd March 2020 at the village hall)