



Dear Councillors

I hereby give notice of summons to attend a meeting of the Parish Council that will be held at the Longborough Village Hall on Monday 9th March 2020 to commence at 7.30pm.

Jenny Walsh

Clerk to the Parish Council

1st March 2020

Meeting Agenda

1. **Apologies for absence**
2. **Declarations of Interest** - *Members must declare any interest as it arises*
3. **Public Participation** '*In accordance with Standing Orders, members of the public may make representations to the council (limited to 3 minutes per topic with a maximum time of 10 minutes) on any topic that is included on the agenda. Persons wishing to speak should, where possible, contact the Clerk in advance of the meeting, giving the nature of their question so that the best possible response can be provided if appropriate. Members of the public are not permitted to speak at any other point in the meeting unless asked to do so by a Councillor.*
4. **Approval of minutes:** The minutes of the meeting held 13th January 2020 (previously circulated).
5. **Any Matters Arising:** from the last meeting, but not an agenda item (*For information only*)
 - i. **Update on installation of superfast Broadband by Gigaclear**
 - ii. **Invitation to Police to attend LPC meetings**
6. **County Councillor's Report**
7. **Ward Councillor's Report**
8. **Correspondence**
 - i. None received
9. **Finance**
 - i. Monthly finance reports
 - ii. Approval of payments for February and March 2020
 - iii. End of financial year procedures and approval of engagement of Internal Auditor for the Council
 - iv. Purchase of replacement litter picker for volunteer
10. **Planning/Licencing**
 - i. **Planning/Licensing Applications received** –None received
 - ii. **Planning/Licensing Application Decisions:** None recorded.
11. **Repairs and maintenance**
 - i. **War memorial maintenance**
 - ii. **Parish noticeboard at village hall – report attached**
 - iii. **Litter/dog poo bin at The Folly**
 - iv. **Spring Clean initiative**

12. Highways

- i. **Highway defects list – meeting pending with GCC and County Councillor**

13. Review of Parish Plan – update on meeting held 2nd March 2020

14. Update on website for the Council

15. Councillor responsibilities in the Parish – Councillors Green and Howse.

16. Any other business and councillors' items for consideration at future meetings

The next meeting will be on Monday 11thMay 2020

(Annual meeting at 7.15pm and Ordinary meeting to commence immediately afterwards).