



Dear Councillors

I hereby give notice of summons to attend a meeting of the Parish Council that will be held on **Monday 11<sup>th</sup> January 2021** to commence **at 7.30pm.**

**Due to the current Covid-19 pandemic, this meeting will be a remote meeting hosted using the “Zoom” platform. Join the meeting by going to web <https://us02web.zoom.us/j/87230275313>**

*This information is also available on the Parish Council website in the “Documents” section.*

*Jenny Walsh*

Clerk to the Parish Council

5<sup>th</sup> January 2021

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### Meeting Agenda

1. **Apologies for absence**
2. **Declarations of Interest** - *Members must declare any interest as it arises*
3. **Public Participation** *'In accordance with Standing Orders, members of the public may make representations to the council (limited to 3 minutes per topic with a maximum time of 10 minutes). Persons wishing to speak should, where possible, contact the Clerk in advance of the meeting, giving the nature of their question so that the best possible response can be provided if appropriate. Members of the public are not permitted to speak at any other point in the meeting unless asked to do so by a Councillor'.*
4. **Approval of minutes:** The minutes of the meeting held on 9<sup>th</sup> November 2020 (*previously circulated*).
5. **Any Matters Arising:** from the last meeting, but not an agenda item (*For information only*)

**There were no matters arising to report.**

6. **County Councillor's report**
7. **Ward Councillor's Report**
8. **Correspondence**
  - i. **Email from resident regarding tree work**
9. **Finance**
  - i. **Monthly finance reports and approval of payments for December 2020 and January 2021**
  - ii. **Approval of budget and Precept for 2021/22**
  - iii. **To consider quotation for repairs and renewals to equipment in the playground**
10. **Planning/Licencing**
  - i. **Planning/Licensing Applications received-**  
**20/02160/FUL – Stowbridge House, Stow Road - Proposed single and two storey extension. No objections**  
**20/04268/FUL- Springside, Banks Fee Lane, Longborough – Proposed external alterations to windows and doors and installation of canopy roof- No objections. 21/00015/TCONR- Lower Farm House, Charlesway-Tree (various)work in Conservation Area. TBA**
  - ii. **Planning/Licensing Application Decisions:** None recorded.

11. **Repairs and maintenance**
  - i. **Work scheduled for pruning of trees on The Ashwell**
  - ii. **To consider installation of a new litter bin on Ganborough Hill.**
12. **Highways**
  - i. **Highway defects report**
  - ii. **Road safety**
13. **Review of Parish Plan** – update from Chairman
14. **Consideration of revised Code of Conduct** – letter from Monitoring Officer 22/12/20 refers
15. **Arrangements for Annual Parish (community) Assembly**
16. **Any other business and councillors' items for consideration at future meetings.**

**The next meeting will be on Monday 8th March 2021**