

Minutes of the meeting of the Parish Council held on Monday 12th July 2021 at 7.30 pm at Longborough Village Hall.

Councillors Present: Cllrs T Howse (Chair), A Driver (Vice Chair), B Prior (Vice Chair), R Green, J Marley, J McDonagh and R Wheeler.

Also present: Clerk to the Council, Jenny Walsh.

There were no members of the public were present.

Congratulations and best wishes were extended to Cllr Green and his family who had announced the safe delivery of baby Emma last week.

1. Apologies for absence

Apologies were accepted from County Councillor Lynden Stowe and District Councillor David Cunningham.

2. Declarations of Interest - Members must declare any interest as it arises.

There were no declarations made.

3. Public Participation The meeting was temporarily suspended to hear representations from the public.

There were no members of the public present.

The meeting then resumed.

4. Approval of minutes

Minutes of the annual and ordinary meetings held on 24th May 2021 were approved unanimously and duly signed by the Chairman.

5. Any Matters Arising from the last (ordinary) meeting

Item 16(ii) – S106 funding for Chipping Campden School – Cllr Driver had raised an enquiry as to why S106 monies in respect of the Waterstyles housing development in Longborough had been awarded to Chipping Campden School as opposed to it being awarded to Longborough’s local primary school. Cllr Stowe had since responded that the S106 funding allocation was for secondary schools and would always follow the catchment school for the area which the development was located, which was Chipping Campden School in this instance.

6. County Councillor’s Report

Cllr Stowe was not present.

7. Ward Councillor’s Report

Cllr Cunningham had given his apologies for the meeting but his written report had been previously circulated to councillors and included the following matters:

- i. CDC had now issued its ‘Green Initiative’ aimed at boosting green and open spaces.
- ii. Local councils will soon be asked to participate as stakeholders in a statutory review of the Local Plan.
- iii. CDC was reviewing its dog fouling strategy – this item will be discussed at this meeting under point 11(iv) below
- iv. Maintenance of a ditch outside the Plum Tree housing estate was being reviewed by Bromford Housing.

- v. Following complaints to CDC from parish councils regarding changes to the Planning regulations, variations to the new 'triage' system were being considered. Longborough PC's own response to a request to join other local councils in the complaint is minuted under item 10(ii) below.

8. Correspondence

- i. **Email request from Quenington PC** -See item 10(ii) below

9. Finance

- i. **Payments for June and July** were approved unanimously as follows:
 - June – Mrs J Walsh- salary and expenses (Data Protected)
 - June- HMRC- PAYE – (Data Protected)
 - June – Amazon- Stationery - £65.21
 - July – Mrs J Walsh- salary and expenses (Data Protected)
 - July- HMRC – PAYE- (Data Protected)
 - July- CPRE subscription- £25
 - July – Glos. Playing Fields Association – subscription - £50
- ii. **Monthly finance reports** and budget tracking were noted.
- iii. **Consideration of purchase of a new dog waste bin on the entrance to Longborough Cricket Club**
Council unanimously approved acceptance of a quotation of £220 for purchase and installation of a new dog waste bin at the entrance to Longborough Cricket club on Moreton Road. It was noted that the decision was retrospective and the installation had to be made last week as delay would have meant the work may not be carried out for a considerable period of time due to the current pressures on the refuse service.

10. Planning Matters and Applications received

- i. **21/1088FUL – The Well House, Banks Fee Lane** – variations on design & paintwork etc, to windows and doors. No objections.
- ii. **21/01572/LBC (and FUL) – 1, The Old Rectory, Old Rectory Gardens** – replacement windows and French doors. No objections.
- iii. **2102166/FUL – Old Farm Granary, Upper Town Barns, High St** – Erection of two-storey extension. No objections.
- iv. **21/02230/FUL – The Sitch, Moreton Rd** -New SS garage and MOT centre with small storage mezzanine plus 2 small industrial bays for letting as industrial space. Support the application.
- v. **21/02068/FUL – Upper Town House, Moreton Rd** – demolition of existing bungalow and replacement 6 houses and parking. General comments with Conditions (full response can be accessed on LPC website).
- vi. **21/02426/FUL -High Barn, High St** – SS rear extension. No objections.
- vii. **21/02589/TCONR – Amberley, Moreton Rd** – 40% reduction of sycamore tree in Conservation Area. No objections.
- viii. **21/02592/LBC – (This application was received after the agenda had been circulated) – Old Forge, High Street** – erection of a garden room – No objections.
- ix. **Request from Quenington PC for support in submission of draft letter of objection to recent changes to the planning consultation policy to CDC** – Following discussion it was agreed that the Council would liaise with District Councillor David Cunningham who had already updated the Council on CDC proposals to review the new procedures for planning matters.
- x. **Planning matters concerning on-going and future maintenance of open spaces and footpaths around the Waterstyles housing development-** The Chairman reported that he had communicated with the CEO of Piper Homes who had confirmed that work was still in hand due to some problems with cutting equipment needed for the site, but an assurance that the work was scheduled imminently had been given. Residents were also in discussions with the developers regarding landscaping.
- xi. **Licensing Application Decisions:** None recorded

11. Highways

- i. **Highways update report** – Preliminary work had been carried out at Old Rectory Gardens but communication with GCC Highways was still problematic. Cllr McDonagh reported that a concrete slab by the school bus stop had been damaged. Cllr Howse and the Clerk would be reviewing all the outstanding items on our Highways report and seeking specific information from GCC on progress..
- ii. **Road safety and Speedwatch project** – Cllr Driver was pleased to report that there were now 6 volunteers who had attended a first training session and Cllr Driver agreed to liaise with the group and attend when possible. The matter of a replacement speed gun, which had been agreed in principle at an earlier LPC meeting, was raised and following discussion, it was agreed unanimously to accept a total price of £220 for the item and for the Clerk to source the best supplier in line with the budget set.
- iii. **Safety barrier outside village school entrance**–The Chairman and Clerk had both written to GCC Highways and Cllr Stowe seeking confirmation that the barrier would be installed by the end of the summer term. No further information was available at the time of this meeting.
- iv. **CDC consultation on dog fouling** – Council agreed unanimously to support CDC’s proposed extension of the existing dog fouling regulations for a further three years. Ubico had been sent a letter of thanks for the prompt installation of a new dog bin on Moreton Road.
- v. **Footpaths update** – Cotswold Volunteer Warden Service – The Chairman reported that he had recently met for a village walkabout with Stephen Dolan, the newly appointed warden for our area which had been helpful.
- vi. **To consider installation of a grasscrete surface to protect ground from damage from vehicles parked outside the Coach and Horses public house** – This item had been requested for discussion by Cllr Wheeler at the May LPC meeting who had confirmed that his aim was to achieve a tidier look around the war memorial. Discussion ensued and the use of half grasscrete and raised kerbs were considered. Cllrs Green, Driver and McDonagh agreed to source advice and a price for the work from a local contractor with a view to liaising with GCC regarding getting the work done.

12. Review of Parish Plan

The Chairman had circulated the final version of the Plan which was now also available on the Parish Council Website. Topics include road safety, maintaining the Ashwell and the Community Emergency Plan for the village which had been prepared by Cllr Prior. One of the next steps will be to conduct a housing survey via the circulation of a questionnaire to households which will help inform the Parish council’s response to any significant planning applications.

13. Repairs and Maintenance

Cleaning and maintenance of street furniture and signage around the village – Thanks were extended to Cllrs Howse, Driver and Green for their work in cleaning several road signs around the village. Cllr Prior kindly volunteered to carry out a clean-up on the playground equipment.

14. Any other Business and councillors’ requests for items for consideration at future meetings

Cllr Howse requested an item for the next agenda – to discuss the defibrillator situated on High Street.

PART TWO – CONFIDENTIAL SESSION

Councillors resolved unanimously to move into private session to consider financial information in connection with local organisation grant applications.

The following grants were approved unanimously.

Organisation	Amount awarded
Nth Cotswold School Federation	1,000
The Link Magazine	300
Gloucestershire Playing Fields Association	50
Cotswold Friends	400
Longborough Cricket Club	600
Longborough village Shop	400
TOTAL	£2,750

The meeting closed at 9.10pm

Chairman's signature

Date

The next meeting shall be held on Monday 13th September 2021.