



Dear Councillors

I hereby give notice of summons to attend a meeting of the Parish Council that will be held at Longborough Village Hall on **Monday 9<sup>th</sup> May 2022** to commence at **7.30pm** (or as soon after conclusion of the Annual meeting).

*Jenny Walsh*  
Clerk to the Parish Council

2<sup>nd</sup> May 2022

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### Meeting Agenda

1. **Apologies for absence**
2. **Declarations of Interest** - *Members must declare any interest as it arises*
3. **Public Participation** *'In accordance with Standing Orders, members of the public may make representations to the council (limited to 3 minutes per topic with a maximum time of 10 minutes). Persons wishing to speak should, where possible, contact the Clerk in advance of the meeting, giving the nature of their question so that the best possible response can be provided if appropriate. Members of the public are not permitted to speak at any other point in the meeting unless asked to do so by a Councillor'.*
4. **Approval of minutes:** The minutes of the meeting held on 28<sup>th</sup> March 2022 (*previously circulated*).
5. **Any Matters Arising:** from the last meeting, but not an agenda item (*For information only*)
  - i. **Request from a resident for consideration of a flagpole on the Memorial Green**
6. **County Councillor's report**
7. **Ward Councillor's Report**
8. **Correspondence**
  - i. **Email from resident regarding planning application** (see Item 10 – Planning)
9. **Finance**
  - i. **Approval of draft Annual accounts for 2021/22, Exemption for Small Authority and Annual Statement of Governance**
  - ii. **Internal Auditor's report for 2021/22**
  - iii. **Renewal of insurance for 2022/23**
  - iv. **Payments list for April/May 2022**
10. **Planning/Licencing**
  - i. **Planning/Licensing Applications received-**  
**22/00943/TCONR– The Old Stables, Banks Fee Lane, Longborough** –Tree work associated with proposed building plans. **No objections.** **22/01009/FUL- The Old Stables, Banks Fee Lane, Longborough** –erection of two storey extension and relocation of parking area and associated works. Demolition of existing conservatory, chimneys and two storey extension (part retrospective). **No objections.** Following an email query from a resident, an email to the Case Officer is pending regarding public notification on this application.
11. **Highways**
  - i. **Highway report** – Communication with County Councillor Lynden Stowe regarding two projects in Longborough to be detailed by the Chairman.
  - ii. **Road safety and Speedwatch project**
12. **Repairs and maintenance**
  - i. **Refurbishment of bench as part of the Queen's Jubilee commemorations**

13. Arrangements for the Queen's Platinum Jubilee celebrations
14. Any other business and councillors' items for consideration at future meetings.

**The next meeting will be on Monday 11th July 2022**