

Minutes of the meeting of the Parish Council held on Monday 11th July 2022 at 7.30 pm at Longborough Village Hall.

Councillors Present: Cllrs T Howse (Chair), A Driver (Vice Chair), B Prior (Vice Chair), R Green, and R Wheeler. Cllr Driver joined the meeting at...

Also present: Clerk to the Council, Jenny Walsh. There was 1 member of the public present.

1. **Apologies for absence** – Apologies were accepted from Councillors Stowe, Marley and McDonagh. Cllr Driver gave notice of his later arrival to the meeting due to a family matter.
2. **Declarations of Interest** - Members must declare any interest as it arises. There were no declarations made.
3. **Public Participation** There were no questions from the public.
4. **Approval of minutes** - Minutes of the annual and ordinary meetings held 9th May 2022 were approved unanimously and duly signed by the Chairman.
5. **Matters arising from the ordinary meeting held on the above date.**
 - i. **Item 10iii – Consideration of National Park status for the Cotswolds** – The Clerk reported that following an enquiry from a resident, Cllr Cunningham had forwarded to her, a response he had received from Government which explained that National Park status, if granted, would replace ANOB and by doing so, would enhance protection of the area. It was also noted that at the present time, CDC were still awaiting a response to their other questions therefore no decision had yet been made.
 - ii. **Item 13 – Queens Jubilee commemorations** -The Chairman thanked all who participated in the planning and delivery of the highly successful four-day celebrations held in June. The Chairman also reported that the resulting funds raised for LaSCA was approximately £2,100.
 - iii. **Update on Waterstyles development** – The Chairman and Cllr Cunningham reported on their continued efforts to ensure that all the necessary remedial works on and around the Waterstyles development would be completed but sadly, some attempts by the contractors appointed by the developers, had not been of a satisfactory standard. The Parish Council and Cllr Cunningham were pursuing this matter on an ongoing basis.
6. **County Councillor’s Report** - Cllr Stowe had given his apologies for the meeting – *update on Highways - please refer to Item 11ii*
7. **Ward Councillor’s Report** - Cllr Cunningham reported on the following matters
 - A government UK Shared Prosperity Fund had been created and several projects in Cirencester had already gone forward. Ideas for bids from local Parishes were still possible – more information was available on the CDC website.
 - Support to provide sponsors for refugee families wishing to move to the UK had been established and more help was still needed to meet the demands of people fleeing the troubles in the Ukraine.
8. **Correspondence**
 - i. No correspondence was received other than that referred to under other items included in these Minutes.

9. Finance

- i. **Consideration of accounts and finance reports to end of June 2022** -The financial reports for the first quarter were considered and duly noted.
- ii. **Insurance for 2022/3** – The Clerk confirmed that Council had agreed unanimously to accept the quotation provided by Hiscox Insurance at £483.61 for a further twelve months.
- iii. **Quotation for refurbishment of Memorial bench**- Cllr Prior reported on quotations she had received for the work, including a replacement bench. Cllr Prior agreed to obtain further information from the contractor together with an alternative quote, if possible, to be considered at the next LPC meeting.
- iv. **Consideration of applications for a grant from the Parish Council** – *this item was referred private session (see Part Two minutes)*
- v. **Payments for June and July 2022**
 - June -Mrs J Walsh – salary and expenses – DP
 - June- HMRC – PAYE - DP
 - June- Microsoft UK- annual subscription 2022 - £59.99
 - June- Hillscapes- grounds- £1,190.
 - July- Mrs J Walsh- salary and expenses- DP
 - July- HMRC- PAYE- DP
 - Gloucestershire Playing Fields Association Annual subscription -£50
 - CPRE- Annual subscription - £25

The above payments were approved unanimously.

Cllr Driver joined the meeting at 8pm.

10. Planning/Licencing

- i. **Planning/Licencing Applications received**
22/01701/CLOPUD–(for information only) – Charlesway Cottage, Chapel Lane – to determine whether planning permission was required for proposed development of single storey rear extension – noted.
- ii. **Parish Councils Forum** – The Chairman reported that he had attended a useful meeting of the Forum on 5th July 2022 on behalf of the Parish Council. Focusing primarily on planning matters, the message from the officers present was that granting permission remained a priority for the Planning Department. The Chairman encouraged councillors to read the relevant National Planning Policy Framework and the Cotswold Local Plan documents when considering responses to any planning consultations that come before them.
- iii. **Planning Decisions** – None were recorded.

11. Highways

- i. **Highway report**- The Chairman had received confirmation from Councillor Stowe that he had held a site meeting in Longborough with the Highways Manager and would support and fund from his Highways Local fund, our proposed work to extend the kerbing stones around the perimeter of the Memorial green as well as at the Ashwell, and the scheme would be added to the Highways works programme.
- ii. **Road safety and Speedwatch project**–The Chairman reported that we had submitted an application to the GCC Speedwatch Grant scheme, as outlined by Cllr Stowe at the March LPC meeting, for a mobile VAS. The Clerk was awaiting further information on details to be provided by the Parish Council to support the application. Speedwatch Team monitoring sessions were still being carried out regularly and all data collected was forwarded to the Police.
- iii. **Update of exposed cable on Moreton Road** – The damage to the cable was reported to GCC Highways by the Clerk and an initial inspection had ruled out it being an electrical cable which would have been a risk to public safety. The Clerk was still seeking a reply as to whether Highways intended to notify the owners of the cable so that it could be repaired.
- iv. **Road closure on Moreton Road for drainage work** – The Clerk had submitted a request to Highways regarding signage for the diversionary routes through the village during the work which referred to

Charlesway (from its junction with Moreton Road at the bottom to the war memorial at the top) as an unofficial diversion around the closure.

'The road was unsuitable for larger commercial vehicles and we would request that relevant signage be installed to indicate this so as to avoid traffic issues in Charlesway. Also, we believe it would be beneficial to install 'Road Closed / Diversion signs' at the top of Ganborough Road to in the same way as the signage at the junction of Fosseway/Moreton Road to ensure that larger vehicles were alerted to the risks.'

Cllr Driver would contact the Speedwatch Co Ordinator to schedule monitoring in the specific area while the road closure diversions were in place.

12. Repairs and Maintenance

- i. **Annual safety inspection report for the Playground** – The Clerk reported that there were no high or medium risk items shown in this year's report. It was agreed that Cllrs Driver and Green would carry out an analysis of the low risk matters that had been recorded and report back to the next LPC meeting with suggestions and quotations from Creative Play, if necessary, for consideration.

13. Any other Business and councillor's requests for items for consideration at the next meeting

- i. Cllr Driver asked if any new 'slow-down' signs could be provided for the village.

**PART TWO
(CONFIDENTIAL)**

The Council resolved unanimously to move into Private Session for the purpose of discussing Item 9:iv as it related to the financial status of organisations in the Parish. The public left the meeting.

Item 1: Consideration of grant awards to local organisations by the Parish Council.

The following awards were agreed unanimously:

Organisation	Amount awarded
Nth Cotswold School Federation	1,000
St James Church	200
The Link	200
Longborough Village Hall	400
Glos. Playing Fields Assn.	50
Cotswold Friends	350
Longborough Cricket Club	400
Longborough village Shop	400
TOTAL	3,000

The meeting closed at 8.50pm.

The next meeting of the Council will be held on Monday 12th September 2022.