

Minutes of the meeting of the Parish Council held on Monday 26th September 2022 at 7.30 pm at Longborough Village Hall.

Councillors Present: Cllrs T Howse (Chair), A Driver (Vice Chair), B Prior (Vice Chair), J McDonagh and R Wheeler.

Also present: District Councillor David Cunningham & Clerk to the Council, Jenny Walsh.

There was 1 member of the public present.

1. **Apologies for absence** – Apologies were accepted from Councillors Green and Marley.
2. **Declarations of Interest** (*Members must declare any interest as it arises.*) There were no declarations made.
3. **Public Participation**- There were no representations by the public.
4. **Approval of minutes** - Minutes of the meeting held 11th July 2022 were approved unanimously and duly signed by the Chairman.
5. **Matters arising from the ordinary meeting held on the above date.**
 - i. **Tree branches close to power lines** – This matter had been reported to National Grid (formerly Western Power Distribution) who would be investigating in due course.
 - ii. **Item 5 iii – Waterstyles Development** - The Chairman reported that the outstanding matters raised at the last LPC meeting had not been addressed by the developers despite intervention from the CDC Enforcement Officer. The Chairman and Cllr Cunningham agreed that a site meeting between themselves and representatives from the developers should be pursued at the earliest opportunity.
 - iii. **Item 9iii-Memorial bench** (*see Finance*)
6. **County Councillor's Report** – Cllr Stowe was unable to attend the meeting.
7. **Ward Councillor's Report** - Cllr Cunningham reported on the following matters
 - A Council Tax support scheme had been established for those on low incomes.
 - The Council Tax Rebate Scheme had been extended.
 - A warm and Well service providing grants and funding had been set up which CDC were supporting.
 - Cost of Living Support was now available from Government. Details of this, and the other help schemes shown above were all available on the CDC website.
 - The next Town/Parish Council Forum meeting was being held in Moreton-in Marsh on 28th September – Cllrs Howse and Driver would attend as representative of the Parish Council.
8. **Correspondence**
 - i. **Copy letter to CDC Planning Dept from applicants of 22/01009//FUL – The Old Stables, Banks Fee Lane** - Contents noted.
9. **Finance**
 - i. **Payments lists for August and September 2022** -The payments were approved unanimously.
 - ii. **Budget monitoring reports to end August 2022** – The reports were discussed and duly noted.
 - iii. **Quotation for refurbishment of Memorial bench**- Cllr Prior reported on 2 quotations from a preferred supplier for repairs and new engraving to commemorate the Queens Jubilee held earlier this year. It was agreed unanimously to have the more detailed inscription. Cllr Prior would instruct the supplier to

include the number 'II' to the words 'Queen Elizabeth' and notify the Clerk if an additional cost was necessary.

- iv. **External Audit the Parish Council-** The Clerk reported that the current contract for External Auditors up to 2022 had now ended. The Clerk would report to Council when the new Auditors had been appointed by Government Tender for a period of 5 years to 2027.
- v. **Budget for 2023/4 including plans for commemoration of the the King's Coronation** – The Council expressed their sadness at the recent death of the Queen and a message of condolence had been posted on the Council's website. The Coronation of King Charles III would take place in Spring 2023 and the Chairman asked Councillors to give their consideration to ideas for celebrations and any particular budgetary needs they may generate. This matter would be discussed further at the November LPC meeting.

- August-Mrs J Walsh – salary and expenses – DP
- August- HMRC – PAYE - DP
- August - LB village Hall- Rent- £12
- Sept- Mrs J Walsh- salary and expenses- DP
- Sept- HMRC- PAYE- DP

The above payments were approved unanimously.

10. Planning/Licencing

- i. **Planning/Licencing Applications received**
22/026589/CLOPUD – Stable Thatch, The Crook, Longborough –Certificate of Lawful Development for the existing thatched roof to be replaced by stone slates. **No comments.**
22/02863/FUL -Moreton House, Moreton Rd, conversion of existing garage **-No Comments.**
21/02068/FUL- Upper Town House – Further comments from the Parish Council on the planning application had been previously circulated.
- ii. **Planning Decisions** – None were recorded.

11. Highways

- i. **Work to extend existing/add raised kerb stones in Longborough** – Cllr Prior had met with officers from GCC Highways who agreed to carry out works to extend the raised kerb stones around the Memorial Green and to create similar kerbing along The Ashwell. GCC had confirmed that said works would be carried out during the current financial year and the Clerk would send a confirmatory email to Rhodri Grey, GCC Highways Manager in due course.
- ii. **Road safety and Speedwatch project**– Following a recent grant application by the Parish Council, Road Safety Officers had visited Longborough in August and had now agreed to provide mobile VAS signs for the village; only the cost of the pole fixings would need to be paid for by the Parish Council. The Chairman added ANPR camera devices would also be permitted, and it was suggested that County Councillor Stowe be approached to request if he would be willing to allocate funding from his community fund for local councils to meet the cost of this additional road safety resource. Councillors extended their thanks to Cllrs Driver and Howse for their work on this important issue.
- iii. **Road closure due to drains work on Moreton Road** – Despite there being a slight delay on the timescale to this work but it was envisaged that it would be completed by the end of September.

12. Repairs and Maintenance

- i. **Report on Playground work** – Cllrs Driver and Howse had carried out a post-annual inspection on the playground and reported that there were no urgent repairs needed at the present time other than a good clean-up of the playground in general. Cllr Driver asked the Clerk to contact RoSPA, who conduct the annual inspection for the Council, to arrange that the inspector liaises with him to meet when the inspection would be carried out in 2023.

13. Any other Business and Councillors' requests for items for consideration at the next meeting

- i. Cllr Wheeler asked for a reminder to be sent to GCC Highways to request cleaning and repairs to the 50 mph signs on Moreton Road. This work had been requested many times and was seriously in need of action.

- ii. Cllr Driver would be arranging for the annual Remembrance Day wreath to be provided for the Sunday Church service on 13th November 2022.
- iii. The Clerk reminded Councillors that consideration of the 2023/24 annual budget would be on the agenda for the November LPC meeting.

The meeting closed at 8.15pm.

The next meeting of the Parish Council will be on Monday 14th November 2022

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