

**Minutes of the meeting of the Parish Council held on Monday 16<sup>th</sup> January 2023 at 7.30 pm** at Longborough Village Hall.

*N.B. this meeting had been re-scheduled from 9<sup>th</sup> January 2023 due to sickness at short notice.*

**Councillors Present:** Cllrs: Tim Howse (Chair) A Driver (Vice Chair), B Prior (Vice Chair), R Green and J Marley.

**Also present:** District Councillor David Cunningham & Clerk to the Council, Jenny Walsh.

There were 2 members of the public present.

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1. **Apologies for absence** – Apologies were accepted from Councillors Mc Donagh and Wheeler.
2. **Declarations of Interest** (*Members must declare any interest as it arises.*) There were no declarations made.
3. **Public Participation**- *The meeting was suspended to hear any questions from the public.*  
Mrs Wright raised the matter of 50mph signs on the main road that needed replacing. The Chairman explained that we had raised this matter with GCC several times already, but there was a considerable backlog of work to be carried out. Mrs Wright thanked the Parish Council for the newly refurbished Memorial Bench that was now in position.  
The meeting then resumed.
4. **Approval of minutes** - Minutes of the meeting held 14<sup>th</sup> November 2022 were approved unanimously and duly signed by the Chairman.
5. **Matters arising from the ordinary meeting held on the above date.**
  - i. **Memorial bench**- The newly renovated and engraved bench had been returned to its position by the Ashwell before Christmas. The Council extended thanks to Cllr Prior who had coordinated the project to its completion.
6. **County Councillor's Report** – Cllr Stowe was not present at the meeting.
7. **Ward Councillor's Report** - Cllr Cunningham reported on the following matters:
  - The next Parish Forum meeting was being held on 21<sup>st</sup> Feb in Moreton-in-Marsh. Agenda tbc.
  - A public consultation had been raised by Thames Water seeking ideas on ways to conserve water in The Cotswolds and Cllr Cunningham urged local councils to participate.
  - A constitutional Review of Boundaries had now concluded. The matter of National Park status for The Cotswolds was a separate matter and was still under consideration.
  - A composting initiative had been launched and financial rewards would be considered for approved ideas for new potential locations for community composting.
8. **Correspondence**
  - i. **Request from charity supporting hedgehogs** – A letter received in 2022 from the Charity 'Hedgehogs are Us' had been circulated prior to this meeting. (*The discussion regarding this is recorded under Item 13 below*).
  - ii. **Flooding at Lime Cottage, Charlesway** – (*This item was received after the agenda had been published*)  
Following an online report to GCC from the owner of the above property, they had received temporary supply of sandbags, but had been advised that the full repairs needed could face a delay of several months. The Parish Council would raise this matter with Highways and seek to minimize delay with this issue.

## 9. Finance

- i. **Budget monitoring reports to end of December 2022** – The reports were discussed and duly noted.
- ii. **Grounds maintenance and grass cutting contract for 2023** – Cllr Driver reported that he and Cllr Green had been looking into quotations from locally based providers to maintain the open spaces managed by the Parish Council. This item was then referred to Private Session (decision recorded in Part Two Minutes).
- iii. **Payments lists for December 2022 and January 2023** -The following payments were approved unanimously.
  - December-Mrs J Walsh – salary and expenses – DP
  - December- HMRC – PAYE - DP
  - December – J E Roberts – bench repairs - £993
  - December- Longborough Village Hall rent - £12
  - January 2023- Mrs J Walsh- salary and expenses- DP
  - January - HMRC- PAYE- DP

## 10. Planning/Licencing

- i. **Planning/Licencing Applications received**  
**22/04090/FUL- High Barn, High St** –Demolition of existing outbuilding and erection of annexe and other associated works. **No comments.**
- ii. **21/02068/FUL New dwellings at Upper Town House** – report on public meeting held by developers on 1<sup>st</sup> December 2022 –The Chairman, who had attended the above public meeting reported that the meeting was lively and several questions were raised with the developers who were present. A response to the Parish Council's comments on the original planning application which were sent in June 2022 had now been received from the developers and had been forwarded to CDC Planning Department.
- iii. **22/04446/LBC- Banks Fee, Banks Fee Lane** -removal of pillar between kitchen and dining room, installation of new structural steels to provide support and internal associated works - **TBC**
- iv. **Planning Decisions** – none for report at present time.

## 11. Highways

- i. The Clerk would send a reminder to GCC Highways Manager for confirmation that the work to install kerbstones at The Ashwell was still scheduled to be carried out before the end of the current financial year.
- ii. A query would be raised to GCC Highways regarding work by Gigaclear which necessitated a road closure notice on A429 that had been scheduled for 9<sup>th</sup> January 2023 but had not yet commenced.

## 12. Repairs and Maintenance

None to report at the present time.

## 13. Letter from charity Hedgehogs R Us – (referred from Item 8 above)

A response from the Council would be sent to the charity wholeheartedly supporting the initiative to make the public more aware of protection needed for hedgehogs and how they can help. The information would also be forwarded to Longborough School.

## 14. Any other Business and Councillors' requests for items for consideration at the next meeting

- i. The Chairman requested that ideas for the King's Coronation celebrations be brought to the table at the next meeting of the Council and this item would be included on the March LPC meeting agenda.

The public left the meeting at 8.05pm.

## **PRIVATE SESSION – PART TWO MINUTES**

*The Council resolved unanimously to move into private session for discussion of the forthcoming budget and renewal of the grounds maintenance contract for the Council for reasons that discussion would include matters concerning appointment of contractors.*

### **Item PT:1      Grounds maintenance contract 2023**

The Council agreed unanimously to offer a fixed, one-year Contract for Grass and Grounds Maintenance to a preferred Contractor at the sum of £2,750 for 2023 with a quarterly review included in the Terms and Conditions.

### **Item PT:2      Additional cost for memorial bench**

An additional sum of £70 was unanimously agreed for payment relating to costs for larger lettering on the newly refurbished memorial bench.

The meeting closed at 8.20pm.

**The next meeting of the Parish Council will be on Monday 13<sup>th</sup> March 2023**

