



Dear Councillors

I hereby give notice of summons to attend a meeting of the Parish Council that will be held at Longborough Village Hall on **Monday 15th May 2023** to commence at **7.30pm**.

Jenny Walsh
Clerk to the Parish Council

8th May 2023

Meeting Agenda

1. **Apologies for absence**
2. **Declarations of Interest** - *Members must declare any interest as it arises*
3. **Public Participation** *'In accordance with Standing Orders, members of the public may make representations to the council (limited to 3 minutes per topic with a maximum time of 10 minutes). Persons wishing to speak should, where possible, contact the Clerk in advance of the meeting, giving the nature of their question so that the best possible response can be provided if appropriate. Members of the public are not permitted to speak at any other point in the meeting unless asked to do so by a Councillor'.*
4. **Approval of minutes:** The minutes of the meeting held 13th March 2023 (*previously circulated*).
5. **Any Matters Arising:** from the last meeting, but not an agenda item (*For information only*)
 - i.
6. **County Councillor's report**
7. **Ward Councillor's Report**
8. **Correspondence**
Letter from Neighbourhood Watch Association – vacancy for the position of Co-Ordinator for Longborough.
9. **Finance**
 - i. **Approval of draft Annual accounts for 2021/22, Exemption for Small Authority and Annual Statement of Governance**
 - ii. **Internal Auditor's report for 2021/22**
 - iii. **Renewal of insurance for 2022/23**
 - iv. **Payments list for April/May 2023**
 - v. **Community Infrastructure Levy (CIL) – allocation of funding for 2 projects to be determined**
10. **Planning/Licencing**
 - i. **Planning/Licensing Applications received- 23/00657/FUL- Barn Cottage, High St, Erection of single storey rear extension and replace Velux window with Dormer. No objections. 23/00865/FUL – Ashwell House, High St – Extension to studio to form garden room. No objections. 23/00983/LBC – Lockett Cottage, High St – Replace single glazing n 2 mullion windows and 4 other mullion windows. Council will concur with the recommendations of CDC Conservation Officer. 23/00870/FUL – Milverton, Old Rectory Gardens -erection of single storey front extension, detached garage and additional balcony elevation to side. Council objects to the application in its present form (details previously circulated).**
 - ii. **Planning Decisions** -None to report.

11. Highways

- i. **Work to extend kerbing at the Memorial Green and The Ashwell** – Now completed.
- ii. **Spring Clean-up & litter pick** – conducted on 16th April 2023.
- iii. **Speedwatch project update**

12. Repairs and maintenance

- i. **Annual playground safety inspection** – report from Cllr Driver

13. Local elections – 4th May 2023

14. Report from Local Government Boundary Commission regarding a boundary review (correspondence previously circulated)

15. Celebrations for the Coronation of King Charles III – May 2023

16. Any other business and items raised by Councillors for future discussion.

The next meeting will be on Monday 10th July 2023.