

**Minutes of the meeting of the Parish Council held on Monday 13<sup>th</sup> March 2023 at 7.30 pm** at Longborough Village Hall.

**Councillors Present:** Cllrs: Tim Howse (Chair) A Driver (Vice Chair), B Prior (Vice Chair), R Green and J Marley.

**Also present:** County Councillor Lynden Stowe, District Councillor David Cunningham & Clerk to the Council, Jenny Walsh.

There was 1 member of the public present.

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1. **Apologies for absence** – Apologies were accepted from Councillors Mc Donagh and Wheeler.
  2. **Declarations of Interest** (*Members must declare any interest as it arises.*) There were no declarations made.
  3. **Public Participation-** *The meeting was suspended to hear any questions from the public.*  
Mrs Wright reported that she had received a response from GCC Highways regarding her query as to when repairs would be carried out to signage around the village that the work had been scheduled for the next financial year.  
  
The meeting then resumed.
  4. **Approval of minutes** - Minutes of the meeting held 16<sup>th</sup> January 2023 were approved unanimously and duly signed by the Chairman.
  5. **Matters arising from the ordinary meeting held on the above date.**
    - i. **Lime Cottage-** It was noted that repairs to the drains outside the property would not be carried out until the new financial year. Sandbags had been supplied as a temporary measure. This item would be monitored and included on forthcoming agendas until the work was completed.
  6. **County Councillor's Report** – Cllr Stowe reported on the following matters:
    - Council budget for 2023/24 had been set at an increase of 4.99%. Adult Social Care and roads maintenance remained primary considerations.
    - A grant for help towards celebrations for King Charles III Coronation was available. Cllr Stowe would forward necessary information to the Clerk.
    - Speedwatch grant – see item 11(iii)
  7. **Ward Councillor's Report** - Cllr Cunningham reported on the following matters:
    - Council Tax for a Band D property was due to increase by £5 in April 2023
    - Green waste collection bin services would increase by £7 to £57 per annum in April 2023
    - Cllr Cunningham issued a reminder regarding the Local Elections on 4<sup>th</sup> May and the need for voters to bring photo ID with them if they wished to vote at a Polling Station
    - Funding from the Community Infrastructure Levy (CIL) may be available to Parish Councils  
The Chairman added that the Parish Council and local charitable bodies were aware of social need in the Parish and would work together to identify opportunities for support at a local level.
  8. **Correspondence**
    - i. **Disability accessible public transport** – A letter had been received from the Connexions Service regarding suggestions for possible routes around Longborough for a new service which offered disabled friendly facilities. Routes that could serve supermarkets in Stow, Moreton and Bourton-on-the-Water had been put forward.

## 9. Finance

- i. **Payments lists for February and March 2023** were approved unanimously.
  - February- Mrs J Walsh – Salary and expenses – DP
  - February- HMRC- PAYE- DP
  - March- Mrs J Walsh – Salary and expenses – DP
  - March- HMRC- PAYE- DP
- ii. **Budget monitoring reports to end of February 2023** – The reports were discussed and duly noted.

## 10. Planning/Licencing

- i. **Planning/Licensing Applications received-**  
**22/04078/AGFO – Warren House, Luckley Farm** - Prior notification of erection of an agricultural steel framed storage building. **No comments.**
- ii. **22/03135/FUL – South Orchard House** -two-storey extension, & **22/01009/FUL- The Old Stables** -two-storey extension – both applications now revised in accordance with the Conservation Officer's recommendations. **No further comments.**
- iii. **Consultation on Cotswolds National Landscape Draft Revised Neighbourhood Plan Position Statement-** A document had been previously circulated to Council and was duly noted.
- iv. **Planning Decisions** – None at present time.

## 11. Highways

- i. **Kerbing work on the Memorial Green and The Ashwell** -The Chairman reported that work was due to commence this month.
- ii. **Spring Clean up and litter pick** – The Chairman asked for Council agreement as had been done in previous years, to carry out a Spring Clean up and litter pick and asked for Council's permission to purchase PPE for volunteers and Councillors to be used at the Clean-up operation to the sum of £100. The items would be retained as a resource for use in other Council activities based in Longborough. Council agreed unanimously to the expenditure and set a date of Sunday 16<sup>th</sup> April for the event. The Clerk would seek to obtain necessary stickers and a collection date for the litter bags from CDC Refuse Team.
- iii. **Speedwatch Project** – The Chairman explained that a legal Agreement form had been received from GCC in relation to purchase and operation of VAS devices in two places in the village. The document set out limitations on the positions and timescale as to when the VAS could be used and also referred to financial commitments the Parish Council would have to make as part of the Agreement. The Clerk asked Cllr Stowe for clarification as to the status of our original grant application as a formal approval letter from the grant providers stating the amount of grant awarded to the Council and/or which items of equipment would be provided by GCC had not yet been received. Cllr Stowe agreed to look into the matter and report back.

## 12. Repairs and Maintenance

- i. **Annual playground inspection-** Cllr Driver confirmed that he would accompany the RoSPA inspector on his visit and report back on any findings.
- ii. **Grass cutting contract** – Was due to commence by the end of March. Further consideration of a quotation to undertake cutting back and pruning of the hedge at the boundary of the school and the pub would be investigated by Cllrs Driver and Green.

## 13. Local elections 4<sup>th</sup> May 2023

The Chairman reported that information had been circulated to all Councillors regarding procedures for candidates and voters. This information would also be displayed on the Parish Council's website and noticeboards.

## 14. Celebrations for Coronation of King Charles III – May 2023

Following earlier discussions, a consensus had been reached that a whole village event of a Big Lunch would be held on Sunday 7<sup>th</sup> May on Longborough cricket field. The Clerk would apply for a grant from Cllr Stowe as referred to in item 6 above. The Chairman would circulate a letter to local organisations providing information on the planned event.

#### **15. Any other Urgent Business**

None for report.

The meeting closed at 8.20pm.

**The next meeting will be on Monday 15<sup>th</sup> May 2023.** (*Inaugural and Annual meeting of new Council followed by Ordinary meeting*)

