



Dear Councillors

I hereby give notice of summons to attend a meeting of the Parish Council that will be held at Longborough Village Hall on **Monday 13<sup>th</sup> November 2023** to commence at **7.30pm**.

*Jenny Walsh*  
Clerk to the Parish Council

8<sup>th</sup> November 2023

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### **Meeting Agenda**

- 1. Apologies for absence**
- 2. Declarations of Interest** - *Members must declare any interest as it arises*
- 3. Public Participation** *'In accordance with Standing Orders, members of the public may make representations to the council (limited to 3 minutes per topic with a maximum time of 10 minutes). Persons wishing to speak should, where possible, contact the Clerk in advance of the meeting, giving the nature of their question so that the best possible response can be provided if appropriate. Members of the public are not permitted to speak at any other point in the meeting unless asked to do so by a Councillor'.*
- 4. Approval of minutes:** The minutes of the meeting held 11<sup>th</sup> September 2023 (*previously circulated*).
- 5. Any Matters Arising:** from the last meeting, but not an agenda item (*For information only*)
  - i. Village tidy-up held 8<sup>th</sup> October 2023
  - ii. Consideration of new noticeboard outside the village school
  - iii. CDC consultation on proposed budget for 2024/25 (*previously circulated*)
  - iv. Storage of creosote at Stow Ag
- 6. County Councillor's report**
- 7. Ward Councillor's Report**
- 8. Correspondence**
  - i. All items included on this agenda
- 9. Finance**
  - i. **Budget for 2024/25 financial year for approval** (*Discussed under Part Two – Private session*)
  - ii. **Monthly finance reports for Sept & October 2023**
  - iii. **Approval of payments for October and November 2023**
  - iv. **Community Infrastructure (CIL) funding – balance of CIL from Windy Ridge development**
- 10. Planning/Licencing**
  - i. **Planning/Licensing Applications received-** 23/02981/TCONR- Charlesway Cottage, Chapel Lane-Fell beech tree- **Parish Council will concur with recommendations of CDC Tree Officer.** 23/03106/TCONR- Old Forge, High Street-Various tree work- **Parish Council will concur with recommendations of CDC Tree Officer.**
  - ii. **Update on application 21/02068/FUL – new dwellings at Upper Town House**
  - iii. **Allocation of Community Infrastructure Levy – October 2023 payment** (*See Item 9:iii*)
  - iv. **Update on application - 23/02796/FUL- Eco dwelling at land SE of Old Rectory Gardens**
  - v. **Planning Decisions - (23/02797/FUL) – Erection of double garage at Milverton, Old Rectory Gardens -now withdrawn**
- 11. Highways**

- i. **Update on Speedwatch project**
- ii. **Roadworks update**

**12. Repairs and maintenance**

- i. **Playground repairs and improvements** – Cllr Driver to report on quotations for new equipment
- ii. **Update on drainage issues- email from Thames Water**
- iii. **Re-seeding of the village green** (areas where kerbing work had been undertaken)

**13. D Day commemorations on 6<sup>th</sup> June 2024 – lighting of Beacons**

**14. Open Space at Waterstyles – requested by Cllr Regan**

**15. Calendar of meetings for 2024**

**16. Any other business and items raised by Councillors for future discussion.**

**PART TWO - Confidential Session**

**Item 9:1 on agenda - 2024/25 Budget Plan**

*The above item shall be discussed in Private Session due to the inclusion of financial information regarding contracts and suppliers with the Parish Council. Members of the public shall be asked to leave the meeting.*

**The next meeting will be on Monday 8<sup>th</sup> January 2024.**