



Dear Councillors

I hereby give notice of summons to attend a meeting of the Parish Council that will be held at Longborough Village Hall on **Monday 8th January 2024** to commence at **7.30pm**.

Jenny Walsh
Clerk to the Parish Council

1st January 2024

Meeting Agenda

1. **Apologies for absence**
2. **Declarations of Interest** - *Members must declare any interest as it arises*
3. **Public Participation** *'In accordance with Standing Orders, members of the public may make representations to the council (limited to 3 minutes per topic with a maximum time of 10 minutes). Persons wishing to speak should, where possible, contact the Clerk in advance of the meeting, giving the nature of their question so that the best possible response can be provided if appropriate. Members of the public are not permitted to speak at any other point in the meeting unless asked to do so by a Councillor'.*
4. **Approval of minutes:** The minutes of the meeting held 13th November 2023 (*previously circulated*).
5. **Any Matters Arising:** from the last meeting, but not an agenda item (*For information only*)
 - i. Consideration of new noticeboard outside the village school
 - ii. Re-seeding of grass on village green
6. **County Councillor's report**
7. **Ward Councillor's Report**
8. **Correspondence**
 - i. Email from resident regarding parking of vehicles on Charlesway
9. **Finance)**
 - i. **Monthly finance reports for November and December 2023**
 - ii. **Approval of payments for December 2023 and January 2024**
10. **Planning/Licencing**
 - i. **Planning/Licensing Applications received- 23/02486/FUL-** Erection of single storey dwelling with basement, **Site of Luckley Farm Bungalow. No comments from the Parish Council.**
23/03756/FUL-detached single garage and 2 gable windows, Milverton, Old Rectory Gardens. The Parish Council had requested further information on the proposed off-road space in front of the single garage. Decision on consultee comment will be considered following receipt of the above.
 - ii. **Planning Decisions – None recorded.**
 - iii. **23/02068/FUL – new dwellings at Upper Town House-** update on groundworks
11. **Highways**
 - i. **Update on Speedwatch project and funding**
 - ii. **Roadworks update**
12. **Repairs and maintenance**
 - i. **Open space at Waterstyles**

- 13. Community Infrastructure Levy funding (CIL) – update on community working party**
- 14. Any other business and items raised by Councillors for future discussion.**

The next meeting will be on Monday 11th March 2024.