

Dear Councillors

I hereby give notice of summons to attend a meeting of the Parish Council that will be held at Longborough Village Hall on **Monday 13<sup>th</sup> May 2024** to commence at **7.30pm**.

*Jenny Walsh*

Clerk to the Parish Council

7th May 2024

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### **Meeting Agenda**

- 1. Apologies for Absence**
- 2. Declarations of Interest** - Members must declare any interest as it arises
- 3. Public Participation** - In accordance with Standing Orders, members of the public may make representations to the council (limited to 3 minutes per topic with a maximum time of 10 minutes). Persons wishing to speak should, where possible, contact the Clerk in advance of the meeting, giving the nature of their question so that the best possible response can be provided if appropriate. Members of the public are not permitted to speak at any other point in the meeting unless asked to do so by a Councillor.
- 4. Approval of minutes** - The minutes of the meeting held 11<sup>th</sup> March 2024 (previously circulated)
- 5. Any Matters Arising** - From the last meeting, but not an agenda item (for information only)
- 6. County Councillor's report**
- 7. Ward Councillor's Report**
- 8. Correspondence – None to report**
- 9. Finance**
  - 9.1. Approval of draft Annual accounts for 2023/24, Exemption for Small Authority and Annual Statement of Governance
  - 9.2. Internal Auditor's report for 2023/24
  - 9.3. Renewal of insurance for 2023/24
  - 9.4. Payments list for April/May 2024
  - 9.5. Community Infrastructure Levy (CIL) – allocation of funding to be determined
- 10. Planning/Licencing**
  - 10.1. Applications received
    - 10.1.1. **24/00387/FUL**-Quarry House - Erection of yoga hut and woodland pool. Council will concur with the recommendations of CDC Conservation Officer
    - 10.1.2. **24/01053/TCONR** – Lower Farm House, Church Street – various tree work – Council will concur with CDC Tree Officer
    - 10.1.3. **24/00824/FUL** – land south of the Gables, Ganborough Road – creation of new pond and associated development (variation to approved development 23/02696/FUL, Condition 2) – No comments
    - 10.1.4. **24/00569/FUL** - Upper Town House – variation to approved application 21/02068/FUL creation of 6 dwellings - Council believes that the changes are to be welcomed and overall, the changes are not significant enough to change the core aspects of the original approved application
    - 10.1.5. **24/01073/FUL**- Cotswold Garage, Sitch House – erection of single storey front and side extension to existing garage. - On the basis that this application could encourage employment opportunities in the local neighbourhood, Longborough Parish Council support this application.
    - 10.1.6. **24/01115/FUL**- Bounty Cottage, Church St – Single storey rear extension; window works and thermal improvements. TBA
    - 10.1.7. **23/03756/FUL** – Milverton, Old Rectory Gardens- creation of garage with windows – update on current position

10.2. Planning decisions – None to report

**11. Highways**

- 11.1. Speedwatch project – Update on grant application / ANPR camera & VAS request
- 11.2. Drains and potholes

**12. Repairs and maintenance**

- 12.1. Annual playground safety inspection - report from Cllrs Driver & Prior
- 12.2. Grounds maintenance and grass cutting - update report Cllrs Driver and Green

**13. Events calendar**

- 13.1. Commemorations for D Day 6th June 2024
- 13.2. Annual community get-together and BBQ 23rd June 2024

**14. Longborough Village School**

- 14.1. Safety and security fencing
- 14.2. Child welfare meeting

**15. Chairman's Annual Report**

**16. Any other business and items raised by Councillors for future discussion.**

**The next meeting will be on Monday 8<sup>th</sup> July 2024**