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**Minutes of a meeting of the Parish Council held on Monday 12th May 2025 at 7.30 pm** at Longborough Village Hall.

**Councillors Present:** Cllrs A Driver (Chair), B Prior (Vice Chair), R Eddolls, R Green,

F Regan & M Huttunen.

**Also present:** District Councillor David Cunningham & Clerk to the Council, Jenny Walsh.

There were no members of the public present.

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# **Apologies for absence**

Apologies were accepted from Cllr Howse.

# **Decs of interest**

There were no declarations made.

# **Public Participation –** The meeting was suspended temporarily whilst any residents raised their questions:

1. There were no members of the public present.

The meeting then resumed.

# **Approval of Minutes**

Minutes of the last meeting held 10th March 2025 were approved unanimously and duly signed by the Chairman.

# **Matters arising from the last meeting**

* + 1. Spring clean-up – The Chairman thanked all Councillors and members of the public for their participation in the clean up for the village held recently.
    2. A broken road safety traffic mirror had been removed by the owner of the private property on which it was located.

# **County Councillors report**

Cllr Tom Bradley had been elected at the May elections to replace Cllr Lynden Stow who had decided not to stand again. Unfortunately, Cllr Bradley was not present at the meeting. Thanks were extended to Lynden Stow for his support for the Parish Council during his years of office in Gloucestershire.

# **Ward Councillor’s report**

Cllr Cunningham reported that the District Council elections had now been held and Cllr Jo Harris was the new Leader. Cllr Cunningham’s full report would be circulated to all Councillors.

# **Correspondence**

1. The Clerk reported that a response to a request from Longborough Primary School for assistance in finding historic photographs of the village had been made and thanked Councillors for their input. A letter of thanks from the teacher concerned had been received and acknowledged.
2. The Chairman had been contacted about a road safety concern regarding the drop-off point for children on the school bus on the Sezincote estate. The Chairman had spoken to the Clerk to Sezincote who would investigate and liaise with GCC Highways regarding the need for a warning sign for motorists.
3. **Finance**

# **Approval of draft Annual Accounts for 2024/5**- The accounts were approved unanimously as follows: Annual Statement of Governance; Internal Auditor’s report (nil return on points for action); Exemption Certificate for Small Authority; draft final accounts and explanations.

# **Internal Auditor’s report for 2024/5 –** There was a nil reportfrom the Internal Auditor for any action for the Council.

# **Insurance for 2025 – renewal** – Council agreed unanimously to continue insurance with Gallaher and Co for a further 3 years at a fixed sum per annum of £514.07.

# **Payments for April/May 2025** – the following payments were approved:

April 2025  
Mrs J Walsh – salary (DP)  
HMRC – PAYE (DP)

GAPTC- subscription - £140.83

SLCC-subscription- £110.00

RoSPA – Playground inspection - £156.00

C Taverner – telephone box maintenance - £158.00

R Sampson – Grounds Maintenance March 2025 - £477.00

# May 2025

Mrs J Walsh – salary (DP)  
HMRC – PAYE (DP)

* 1. **Renewal of CPRE membership** –Council agreed unanimously to the renewal of CPRE membership at £25 for a further 12 months.

# **Planning**

# **Planning applications received**

**25/00800/AGFO**– **Land south of Moreton Rd** – prior notice for modification of stone track and partial resurfacing of farmyard. No objections.

**25/01045/FUL –** Workshop, Luckley Farm – Change of use from workshop to wedding venue. No comments.

**25/01036/FUL –** 195 dwellings at London Road, Moreton in Marsh. The Clerk would prepare a draft response for circulation to all Councillors based on the comments published on the M-in-M community website.

**25/01309/FUL –** Larch Hill, Ganborough – Variation to Condition on existing approval in relation to protection of newt population in pond on site. No objections.

1. **Planning Decisions**

None to report.

1. **Other Planning matters**
2. **23/02068/FUL – New dwellings at Upper Town House** – Following complaints from residents, that the former dropped kerb outside the entrance to the UTH development had not been re-instated by the developers, Cllr Huttunen had spoken to the Site Manager who had assured her that the kerb would be corrected. However, to date there were no signs that this had been done. The Clerk therefore agreed to raise this matter as a potential breach of Planning Conditions with the Case Officer for the development at CDC and seek his advice.

# **Highways**

# **Site visit by GCC Highways Manager to Longborough**– Cllr Driver reported that he and Cllr Howse had recently met with Rhodri Grey to discuss progress with various schemes in the village. A list of action points had been confirmed and it was agreed that when Cllr Bradley had returned from his holiday, that these matters would be discussed with him and reviewed.

# **Request from resident to erect memorial bench** – The Clerk reported that GCC Highways had confirmed that land where the proposed site near the village pub was suggested, was in their ownership. GCC had raised their concerns regarding safety and the steep gradient of the bank and did not grant permission for the work to install the bench to go ahead. Cllr Driver, would discuss with the applicant, some alternative ideas for a memorial and report back to Council.

1. **Grit bin outside the village pub** –The new grit bin was installed in April. The old bin has now been removed – thanks were extended to Cllr Howse and Driver for their work to get the bin moved.

# **Repairs and Maintenance**

# **Annual safety inspection for the playground** -The report had been previously circulated to Council. Cllr Driver had met with the RoSPA Inspector and would submit a recommendation report on non-urgent works that were highlighted in the report.

1. **Grass and Grounds Contract 2025**– The newly appointed Contractors had commenced the new cutting programme and were doing extremely well. A small bank of land by the village shop had been added to the schedule for cutting and a price for the additional work, if necessary, was pending.
2. **New litter bin for the childrens playground –** A child ‘animal’ design of litter bin had been considered following the playground annual inspection in April. Cllr Green would provide information on prices for ones stocked at Stow-Ag and report back to Council.
3. **Telephone Box** – work had now been completed on re-painting and new signage at the defibrillator on High Street. Mr Taverner was thanked by the Council for his excellent work on this item.

# **Events calendar**

1. **VE Day commemorations –**The Chairman reported that a series of commemorative events had taken place from Sunday Church service those on VE Day itself on Thursday 8th May. The Longborough Larks were thanked for their musical contributions during the event.
2. **Annual community get-together** -There were no plans at present to convene an event in 2025 but the Council would continue to consider ideas for any special occasions/events on the future calendar.
3. **Open space at Waterstyles** – Cllr Huttunen reported that currently, the open space was being managed by the resident’s Management Committee of the WaterStyles development.
4. **Any other business**
5. **The Olde Shop empty dwelling on High Street** – CDC Building Control had been previously notified by the Parish Council regarding loose/falling tiles on the roof of this empty property. Cllr Cunningham agreed to raise this matter again with CDC as it had been over 6 months since the first inspection and no work had been carried out by the owners.
6. **Review of Public Rights of Way in Longborough**- Cllr Regan asked if any progress had been made with setting up a group to walk the paths and prepare a report to GCC Footpaths team? This matter would be added to the next agenda.

The meeting closed at 8.20pm

**The next meeting will be on Monday 14th July 2025.**

**PART TWO MINUTES**

**(CONFIDENTIAL SESSION)**

The Council resolved unanimously to move to Private Session for the reason of discussion relating to Personnel.

The public left the meeting**.**

The Clerk had given prior notice of her intention to retire from her position with effect from end of September 2025.

A draft advertisement for the post of Clerk and RFO was approved and would be placed on the GAPTC website and selected local digital platforms with a closing date for applications of 30th June 2025. Selection procedure in accordance with NALC guidelines. Interviews to be held in early July.

The meeting closed at 8.30pm